

Board of Directors Meeting
February 4, 2025
6:00 p.m. in the GCC conference room

Board members in attendance were: Berrigan Willmott (Vice-President), Marshall Madill (Treasurer), Kelli Forbes (Secretary), John Schierling, Cheryl Garrett, Brandi Wells and Dustin Elder. Board members unable to attend were Mike Fawl (President), and Debbie Gloss. Also in attendance were Becky Florance and Caitlyn Willmott.

Opening prayer was led by Dustin Elder.

Approve agenda and minutes of 1/7/25 meeting and 1/24/25 online vote: Berrigan stated there will be an addition to the agenda, that Caitlyn Willmott will speak.

Motion: I move we approve the agenda as amended and the minutes of 1/7/25 and 1/24/25. By: John Schierling; Second: Brandi Wells. Passed.

Recognition of visitors: Berrigan introduced Caitlyn Willmott. Caitlyn stated that she is attending because there have been some changes and she would like to see how the Board is handling things; that she wants to be informed.

Financial Report: Marshall stated he was unable to prepare a written report for the meeting, but gave a precise summary of the finances of the school. He stated the \$16,000 donation from Grace Community Church was received. Marshall sent out 71 giving statements to donors for 2024, e-mailing the ones he could around January 20th, and some were sent in the mail.

Marshall spoke about the Ground Hog Supper and gave a current total of funds raised as \$12,390.75 and stated there may be more donations that come in. They estimated 175 people were there. Marshall stated that we need to think of ways to help Becky next year, and Brandi suggested we make a volunteer sheet.

Marshall stated he has been trying to convert from Quick Books to Aplos, a fund accounting software. It has been a long process and he suggested that an accountant be consulted after tax season to help set it up. Aplos is costing \$80/month. Marshall stated that until we are using Aplos, that the school could open two more bank accounts separate from the operating account, which would be designated towards scholarships. One would be a General Scholarship Fund and the other a Designated Scholarship Fund. He stated the Ground Hog Supper funds will go into the General Scholarship Fund. Discussion was had.

Motion: I move we open up two accounts dedicated towards scholarships, a General Scholarship Fund and a Designated Scholarship Fund, at the Kansas State Bank; along with canceling the Aplos account. These accounts will have the same signers as the operating account. By: Brandi Wells; Second: Dustin Elder. Passed.

Marshall stated he will get the Aplos software canceled.

Report on Groundhog Supper: It was agreed that the fundraiser was a success and that planning for this will start at the beginning of the next school year. Cheryl suggested the students send thank-you notes to the sponsors. Marshall will give Becky a list of the sponsors.

Principal's report (January): Becky distributed a copy of the Principal's report to board members and discussion was had. Becky stated that all is going well. Advertising for a new teacher was discussed and this will be done by March. Kindergarten Roundup will be on Friday, April 4th, only in the morning, and it was discussed that it will be promoted by putting flyers out and on social media. Brandi offered to make the flyers.

Field Day will be May 15th, there will be a trackless train and the Board will serve lunch. We may combine an Open House with Field Day. Brandi stated she met an ice cream truck vendor who will come to church-associated events for free.

Upcoming events: Teacher evaluations were discussed and are due March 13th. Cheryl has observed, but they will do scheduled evaluations with all three executive committee members.

Becky shared that the teacher's assistant is interested in furthering her education in teaching and asked if the Board would like to make some type of scholarship to help her. Brandi offered to look into scholarship opportunities. Discussion was had.

Staff meetings are done weekly on Thursdays from 9:45 to 10:15 a.m. Becky stated they have been going well and they have a common purpose and common goal. All grades are together for opening on the first morning of the week, and chapel and lunch on Fridays. Discussion was had.

Parent group: Dustin stated he is curious about parent involvement, and a lengthy discussion was had, including the parent group forming a board committee. It may have to be headed by a board member. The bylaws will be reviewed. Caitlyn stated she will ask the other moms for their input on February 25th after school and Brandi will attend.

Other business: Becky stated she has been contacted by someone who is familiar with the Jones Fund, and they want more people to apply for grants. She stated there are a lot of grants we could be applying for. Caitlyn is a good writer and is willing to be a grant writer, but wants to have a grant writing committee. The Jones Fund gives funds quarterly on March 20th, June 20th, September 20th and December 20th. A lengthy discussion was had.

The playground equipment was discussed and Dustin stated he will try to come Saturday to fix the slide and finish the playground.

Becky shared that the special education director from Three Lakes reached out to her last week, as they do yearly, and this time stated they are willing to consider providing services such as speech therapy at our facility. Discussion was had.

Brandi read the bylaws about service committees and a lengthy discussion was had. It was agreed to discuss the formation of site committees, such as for grant writing, at the next meeting. John suggested limiting the number of people on a site committee to a maximum of seven, and they should mostly be parents.

Becky stated they will start advertising for Kindergarten Roundup as soon as they have flyers made.

Becky stated the last mailings will be going out to Scranton in the next few days.

ACE scholarship announcements went home and parents have the links. This has to be done before receiving scholarships from the school.

Marshall stated that yearbooks should be out by the end of the school year. Almost a thousand dollars has been collected in ads for the yearbook. Discussion was had and Marshall will talk to Carl about this.

Becky shared that John has given the school an invitation to the Rescue Mission for students seventh grade and older. John shared that he has been helping Billy Richmond with Solid Rock Action Center in Osage City, and they serve a meal at the Rescue Mission at 4:00 on the third Saturday of the month. There have been some homeschool students go with them, and he wants to invite the older students at CCS to be a part of it. No more than two or three students would go at a time. Discussion was had and John stated he will talk with Billy Richmond.

Becky stated that we have received 16 surveys that we will discuss at the next meeting.

Closing prayer was led by Marshall Madill. The meeting was adjourned at approximately 8:35 p.m.

The next meeting will be on Tuesday, March 4, 2025, at 6:00 p.m. in the GCC conference room.

Respectfully submitted,

Kelli Forbes, Secretary